RainWise Cistern Supply Process

Below are instructions for ordering, picking up or delivery, and payment of the RainWise Cistern Supply sold through the Seattle Parks and Recreation Conservation Corps. For questions regarding the process please contact Tasha Bassett – tasha.bassett@seattle.gov or Jessica Farmer – jessica.farmer@seattle.gov

Cistern Supply Location and Hours

<table>
<thead>
<tr>
<th>Location</th>
<th>Seattle Parks and Recreation Conservation Corps</th>
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<tbody>
<tr>
<td>Address</td>
<td>Magnuson Park – 7727 63rd Ave NE Seattle, WA 98155</td>
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</table>
| Order Hours | Monday – Thursday 7:30am – 3:30pm  
Every-other Friday – 7:30am – 2:30pm |
| Pick Up Hours | Monday – Friday 8:30am – 2:30pm |
| Order Contact Person | Penny Garrett (206) 684-0190 (office)  
(206) 225-8119 (cell phone) |

Steps To Obtain a Cistern

| Step 1 | Contact Penny Garrett to confirm availability and price of the cistern you are interested in.  
You will need to provide the following: |
|--------|---------------------------------------------------------------------------------|
|        | • Size and Quantity  
• Your resellers permit  
• Name of Company, Contractor Name, Phone Number  
• Are you picking up the order or do you want it delivered? |

| Step 2 | If requesting Delivery - Deliveries can be done within the City limits for $75 dollars paid directly to Conservation Corp. with a check or credit card.  
• Address of Property within Seattle City Limits  
• Cistern will be deliver on next available deliver date (Fridays)  
• Delivery Instruction Location  
• Company On Site Contact – Name, Phone Number of person |

| Step 3 | If Picking Up:  
• Pull up to the North side of the building, park by the bay doors  
• Call Penny Garrett when you arrive (206) 225-8119 (cell phone)  
• Wait for assistance  
• Load cistern and you will receive an email of the cistern receipt. |

| Step 4 | In 60 days you will receive an invoice from Seattle Public Utilities to be paid within 30 day.  
SEE INVOICE EXAMPLE BELOW. |
RainWise Cistern Supply Process

Pick Up Location – 7727 63rd Ave NE Seattle, WA 98155

Enter on NE 74th St
Turn Left on 63rd Ave NE
Turn Left at end of street and park by bay doors.
How Are You Invoiced?

- Cisterns cannot be deducted from the RainWise rebate.
- SPU accounting department will bill contractors directly.
- You will receive an invoice within 60 days that looks like the below document
- Questions about invoicing email, please contact tasha.bassett@seattle.gov - (206) 615-0550 or jessica.farmer@seattle.gov

[Image of invoice]

Contractor Name
Contractor Mailing Address

[Image of invoice]

Contractor Name
Contraction Mailing Address
Current Cistern Pricing

Cypress Design Tanks

- 220 gal = $448 W/O Filter, $663 W/Filter
- 315 gal = $644 W/O Filter, $819 W/Filter

Norwesco Tanks

- 130 gal = $826
- 205 gal = $567
- 265 gal = $881
- 420 gal = $839
- 530 gal = $1,325
- 660 gal = $1,134
- 865 gal = $1,478
- 1320 gal = $1,714