

RainWise



Seattle
Public
Utilities



King County

REBATE CHECKLIST

Name: _____

Site Address: _____

Instructions

Use this checklist to keep track of the paperwork required for your RainWise rebate. All items, unless otherwise noted, *must* be included in the final packet for timely payment of your rebate.

On the right of the list, we have noted who is responsible for which documents:

- Property Owner (P)
- Contractor (C)

Include this checklist form on the front of your rebate package upon submission.

Questions?

If you have any questions regarding your rebate package or the specific items required, email us at rainwise@seattle.gov to be connected with a team member.

Please check that you have completed and included the following items in your submission:

Completed Rebate Form	P
Vendor Payment Option (VPO) Form <i>Only required if property owner and contractor have agreed upon this payment method.</i>	P, C
Signed Property Owner Agreement	P
Completed and signed W-9 <i>Request for Taxpayer Identification Number and Certification. This is required since a RainWise rebate can be viewed as income under federal tax law.</i>	P
Copy of the approved pre-construction inspection sheet or Notice of RainWise Project	C
Copy of the approved post-construction inspection sheet	C
Copy of the RainWise Rebate Calculator	C
An invoice from the contractor <i>Invoice must include business name, address, and costs of installation and materials. NOTE: No rebate will exceed the total cost of the installation of the rain garden or and/or cistern facilities.</i>	C
Signed Rain Garden and/or Cistern Warranty	C
Signed Statement of Rain Garden and/or Cistern Function	P, C
Signed Infiltration Test and Certification	P or C
Signed Rockery Release Form <i>Required if you have a rockery or wall.</i>	P

Please verify the following items:

I Have been shown how to maintain and operate my rain garden and/or cistern by my contractor and know where to find additional information on the RainWise website.

Signature: _____

Date: _____