

## RAINWISE REBATES AND INSPECTIONS



**Tasha Bassett**  
Seattle Public Utilities  
Rebate Processor/Inspection Scheduler



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## RAINWISE REBATE PROCESS

- What documents are needed to process the rebate to get paid?
- How to schedule a pre or post inspections?



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## REBATE DOCUMENTS

- RainWise Overview
- RainWise Rebate Checklist
- Rebate Form
- Homeowner Agreement
- W-9
- Final Invoice
- Vendor Payment Option (if applicable)
- Pre and Post Inspection Forms
- Site Plan
- RainWise Warranty
- Statement of Rain Garden Function
- Statement of Cistern Function
- Rockery Release Form
- Infiltration Test (if applicable)
- RainWise Calculator

REBATE FORMS CAN BE FOUND AT [700MILLIONGALLONS.ORG/RAINWISE/CONTRACTOR-RESOURCES](http://700MILLIONGALLONS.ORG/RAINWISE/CONTRACTOR-RESOURCES)

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## RAINWISE REBATE DOCUMENTS

### RainWise Rebate Overview

Print and return this form on the front of your rebate package

**Name:** Sandy Smith

**Site address:** 1700 S. Lawrence St.

**City:** Seattle **State:** WA **Zip:** 98148

**Mailing address (if different):** Same

**City:** Seattle **State:** WA **Zip:** 98148

**Email address:** sandy.smith@rythm.com **Phone:** (206) 451-2581

We occasionally contact RainWise customers with helpful information, such as maintenance reminders. If you prefer to be contacted in a language other than English, please indicate your preferred language(s): \_\_\_\_\_

Written \_\_\_\_\_

Oral \_\_\_\_\_

**Type of installation:**

☐ Rain Garden

☐ Cistern overflowing to rain garden

☐ Cistern overflowing to sewer

☐ Cistern overflowing back to sewer

**Roof area draining to facility:** 480 square feet

Consent to install facility: Yes

By signing this form, I certify that I am the owner of the installation site, that the information I have provided is complete and accurate, that I will maintain and keep the installed system in good working order for a minimum of five years, and that I agree the city or county the utility providing the rebate permission to conduct site inspections of my installation facility at times that are mutually acceptable to me and the utility.

**Signature:** Sandy Smith **Date:** March 10th, 2019

### RainWise Rebate Checklist

Print and return this form on the front of your rebate package

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**City:** Seattle **State:** WA **Zip:** 98148

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**Signature:** Sandy Smith **Date:** March 10th, 2019

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## RAINWISE REBATE DOCUMENTS

[illegible]

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
# RAINWISE REBATE INVOICE


- Final Invoice
- Company Name, Address & Contact info
- Homeowners Name, Address & Contact info

Invoice				
<div> <div>ABC Landscaping Company</div> <div>2222 1<sup>st</sup> Ave S</div> <div>Seattle, WA 98122</div> <div>(206) 222-3333</div> <div><a href="mailto:abc@landscap@yahoo.com">abc@landscap@yahoo.com</a></div> </div>				
<div> <div>Owners Name: Sandy Smith</div> <div>Property Address: 1500 S Glenessee St</div> <div>City, Zip: Seattle, WA 98122</div> </div>				
Materials	Description	Quantity	Unit Price	Total
420-gallon cistern	Each	1	\$75.00	\$75.00
4" ravel	CU	1	\$50.00	\$50.00
Site Development:	Hours	10	\$100.00	\$1,000
Cistern installation. Includes:				
ordering, picking up and				
delivery of 1 x 420-gallon				
cistern; preparation of ravel				
beds; delivery and installation				
of gravel material and grid				
bats; connecting cisterns; low				
flow and overflow				
<b>Subtotals</b>				<b>\$1,125</b>

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## VENDOR PAYMENT OPTION





The RainWise Project Number: \_\_\_\_\_

## Vendor Payment Option Form

**Please complete both sides of the form.**

### Property Owner (please print):

Property Owner Name			
Property Address	City	State	Zip
Alternate Mailing Address	City	State	Zip
Phone	Email		

1. The Property Owner, request to have the Seattle Public Utilities RainWise rebate check for the installation referenced at the Property Address to be made payable to, and sent to the Vendor. By requesting the reimbursement check to be made payable to the Vendor, I agree to the following:

1. I will not receive a RainWise rebate check directly from Seattle Public Utilities.
2. I will not assign the RainWise rebate to the Vendor since no payment from RainWise program requirements.

3. I authorize the release of my rebate to the Vendor listed on page two of this form pending approval of the completed RainWise rebate package by Seattle Public Utilities.

Signature of Property Owner

Date

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**Vendor Section (please print):**

Vendor Name / Business Name / UBI Number			
State of Washington Contractor License Number:			
Vendor Mailing Address	City	State	Zip
Phone	Email		

I, the Vendor, agree to receive the RainWise rebate check directly for the installation referenced at the Property Address. By agreeing to receive the rebate check directly, I agree to the following:

1. The RainWise rebate amount will be deducted from the final invoice given to the Property Owner for the installation at the Property Address referenced above, if the total cost of the installation is greater than the rebate.
2. I, the Vendor, am a Washington State licensed contractor.
3. Seattle Public Utilities will send a Federal Form 1099-MISC to me, the Vendor, for the RainWise rebate payments totaling more than \$600 per calendar year, and will report the same payments to the Internal Revenue Service.



I accept the direct payment of the RainWise rebate from the Property Owner pending approval of the completed RainWise rebate package by Seattle Public Utilities.

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date

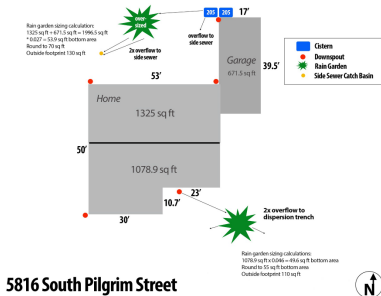
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## PRE AND POST INSPECTION

RainWise		RainWise	
 <b>Pre-construction Inspection Report</b>	CSD Basin Sub Project Date Inspector	 <b>Post-construction Inspection Report</b>	CSD Basin Sub Project Date Inspector
Owner: <b>Copy of Completed Pre-Inspection from Inspector</b>		Owner: <b>Copy of Completed Post Inspection from Inspector</b>	
Contract #: _____ Contractor: _____		Contract #: _____ Contractor: _____	
Homeowner hand off Baseline through: _____			
<b>CHECKLIST:</b> <input type="checkbox"/> Qualification verification <input type="checkbox"/> Review of plans and specifications <input type="checkbox"/> Review of previous work orders to identify any existing work or damage to be repaired prior to construction	<b>Photos taken:</b> <input type="checkbox"/> Baseline <input type="checkbox"/> Construction progress <input type="checkbox"/> Final inspection	<b>Checklist:</b> <input type="checkbox"/> If applicable, review of previous work orders to identify any existing work or damage to be repaired prior to construction <input type="checkbox"/> Review of plans and specifications <input type="checkbox"/> Verify the plan is complete <input type="checkbox"/> Verify the work is complete	<b>Please write legibly</b> <b>Overview:</b> Describe how <input type="checkbox"/> If applicable, review of previous work orders to identify any existing work or damage to be repaired prior to construction <input type="checkbox"/> Review of plans and specifications <input type="checkbox"/> Verify the plan is complete <input type="checkbox"/> Verify the work is complete
<b>COMMENTS:</b>			
Proposed System: _____ Basin Qty: _____ Cells Qty: _____ Inflow/Overflow Tech: _____ To: _____ Inflow/Overflow Tech: _____ Inflow/Overflow Tech: _____ Inflow/Overflow Tech: _____ Inflow/Overflow Tech: _____			
<b>Special Use Conditions:</b> <input type="checkbox"/> No use of heavy machinery or vehicles <input type="checkbox"/> No use of heavy machinery or vehicles <input type="checkbox"/> No use of heavy machinery or vehicles <input type="checkbox"/> No use of heavy machinery or vehicles <input type="checkbox"/> No use of heavy machinery or vehicles			
<b>For Baseline Photos:</b> <input type="checkbox"/> Review of previous work orders to identify any existing work or damage to be repaired prior to construction <input type="checkbox"/> Review of plans and specifications <input type="checkbox"/> Verify the plan is complete <input type="checkbox"/> Verify the work is complete			
<b>For Post-Construction Photos:</b> <input type="checkbox"/> Review of previous work orders to identify any existing work or damage to be repaired prior to construction <input type="checkbox"/> Review of plans and specifications <input type="checkbox"/> Verify the plan is complete <input type="checkbox"/> Verify the work is complete			

RAINWISE SITE PLAN

- Size of contributing area
- Size of raingarden (if applicable)
- Size of cistern (if applicable)
- Flow path, both entry and exit



5816 South Pilgrim Street

RAINWISE WARRANTY



Rain Garden Warranty

In order to reduce excess stormwater flows to Lake Washington and Puget Sound, rain garden systems must be designed and constructed to meet or exceed Seattle Public Utilities standards and installed in a manner that causes no harm to installing properties or their neighbors. This warranty ensures that RainWise and its collaborators are getting the value of the service funded through the RainWise rebate program.

ABC Landscaping warrants the following from March 6, 2019  
Business Name  
For a period of 6 months  
The rain garden facility at 1500 S. Columbia St.  
Property Address

It is warranted that:  
1) Have been constructed based on the SPU provided minimum design standards in effect at the time of construction. The design was modified to address the given site conditions and meets or exceeds the SPU minimum design standards. This includes but is not limited to materials used, conveyance details, construction practices and an appropriate discharge point. All due diligence has been used in the construction of the facility to avoid soil compaction and/or clogging of the facility that could impede proper draining of the rain garden facility.  
2) Meet or exceed the Seattle Public Utilities design standards for infiltrating water within 24 hours as constructed. To ensure this standard the constructed facility must demonstrate that that a majority of the ponding depth can be infiltrated within the first 24 hours.  
3) In the event of large rain events, water leaving the rain garden discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting conveyance grades, replacement of infiltration soil and modifying of facility, modification of rain garden design to a shallower ponding depth, water correction of discharge outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date



Cistern Warranty

In order to reduce excess stormwater flows to Lake Washington and Puget Sound, cistern systems must be designed and constructed to meet or exceed Seattle Public Utilities standards and installed in a manner that causes no harm to installing properties or their neighbors. This warranty ensures that RainWise and its collaborators are getting the value of the service funded through the RainWise rebate program.

ABC Landscaping warrants the following from March 6, 2019  
Business Name  
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Property Address

It is warranted that:  
1) Have been constructed based on the SPU provided minimum design standards in effect at the time of construction. The design was modified to address the given site conditions and meets or exceeds the SPU minimum design standards. This includes but is not limited to materials used, conveyance details, construction practices and an appropriate discharge point. All due diligence has been used in the construction of the facility to ensure a solid foundation and avoid uncontrolled overflows or leaks in the system.  
2) Meet or exceed the Seattle Public Utilities design standards for detaining stormwater and discharging it through a low flow orifice of the approved size. In the event of large rain events, water leaving the cistern discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting cistern foundation, repair or replacement of plumbing parts related to inflow or discharge, or modification or correction of conveyance outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date

STATEMENT OF FUNCTION OR RELEASE FORM



Statement of Rain Garden Function

In order to reduce excess stormwater flows to the contained water system, Lake Washington and Puget Sound, rain garden systems must be designed and constructed to meet or exceed Seattle Public Utilities standards and installed in a manner that causes no harm to installing properties or their neighbors. This warranty ensures that RainWise and its collaborators are getting the value of the service funded through the RainWise rebate program.

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2) Meet or exceed the Seattle Public Utilities design standards for infiltrating water within 24 hours as constructed. To ensure this standard the constructed facility must demonstrate that that a majority of the ponding depth can be infiltrated within the first 24 hours.  
3) In the event of large rain events, water leaving the rain garden discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting conveyance grades, replacement of infiltration soil and modifying of facility, modification of rain garden design to a shallower ponding depth, water correction of discharge outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date



Statement of Cistern Function

In order to reduce excess stormwater flows to the contained water system, Lake Washington and Puget Sound, cistern systems must be designed and constructed to meet or exceed Seattle Public Utilities standards and installed in a manner that causes no harm to installing properties or their neighbors. This warranty ensures that RainWise and its collaborators are getting the value of the service funded through the RainWise rebate program.

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2) Meet or exceed the Seattle Public Utilities design standards for detaining stormwater and discharging it through a low flow orifice of the approved size. In the event of large rain events, water leaving the cistern discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting cistern foundation, repair or replacement of plumbing parts related to inflow or discharge, or modification or correction of conveyance outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date



Rockery Release Form

The RainWise program has developed design details for green stormwater infrastructure that provide for infiltration, conveyance, detention, and retention. It is the intent of the program to ensure that the installed system meets the design intent and provides the intended benefits.

ABC Landscaping warrants the following from March 6, 2019  
Business Name  
For a period of 6 months  
The rockery facility at 1500 S. Columbia St.  
Property Address

It is warranted that:  
1) Have been constructed based on the SPU provided minimum design standards in effect at the time of construction. The design was modified to address the given site conditions and meets or exceeds the SPU minimum design standards. This includes but is not limited to materials used, conveyance details, construction practices and an appropriate discharge point. All due diligence has been used in the construction of the facility to avoid soil compaction and/or clogging of the facility that could impede proper draining of the rockery facility.  
2) Meet or exceed the Seattle Public Utilities design standards for infiltrating water within 24 hours as constructed. To ensure this standard the constructed facility must demonstrate that that a majority of the ponding depth can be infiltrated within the first 24 hours.  
3) In the event of large rain events, water leaving the rockery discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting conveyance grades, replacement of infiltration soil and modifying of facility, modification of rockery design to a shallower ponding depth, water correction of discharge outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date

INFILTRATION TEST



Infiltration Test & Certification

The test will be performed on the rain garden facility to determine if it meets the minimum design standards for infiltration. The test will be performed on the rain garden facility to determine if it meets the minimum design standards for infiltration.

ABC Landscaping warrants the following from March 6, 2019  
Business Name  
For a period of 6 months  
The infiltration test facility at 1500 S. Columbia St.  
Property Address

It is warranted that:  
1) Have been constructed based on the SPU provided minimum design standards in effect at the time of construction. The design was modified to address the given site conditions and meets or exceeds the SPU minimum design standards. This includes but is not limited to materials used, conveyance details, construction practices and an appropriate discharge point. All due diligence has been used in the construction of the facility to avoid soil compaction and/or clogging of the facility that could impede proper draining of the infiltration test facility.  
2) Meet or exceed the Seattle Public Utilities design standards for infiltrating water within 24 hours as constructed. To ensure this standard the constructed facility must demonstrate that that a majority of the ponding depth can be infiltrated within the first 24 hours.  
3) In the event of large rain events, water leaving the infiltration test facility discharges to an approved discharge location and causes no harm to the installing or neighboring properties.

In the event the facility does not function properly, contractor guarantees that they will correct nonfunctioning elements to the satisfaction of the homeowner and SPU Inspector. RainWise may include but are not limited to correcting conveyance grades, replacement of infiltration soil and modifying of facility, modification of infiltration test facility design to a shallower ponding depth, water correction of discharge outlet and flow path to an approved discharge point.

ABC Landscaping March 6, 2019  
Contractor signature Date



Infiltration Test & Certification

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ABC Landscaping March 6, 2019  
Contractor signature Date

# RAINWISE CALCULATOR

**RainWise Striving and Rebate Calculator**

**Striving Section:**

- City/County: **Seattle**
- Service Area: **RainWise**
- Project Type: **Residential**
- Project Size: **1000 to 2500 sq ft**
- Number of RainWise Striving: **1**
- Calculate Striving
- RainWise Striving: **1**

**Rebate Section:**

- City/County: **Seattle**
- Service Area: **RainWise**
- Project Type: **Residential**
- Project Size: **1000 to 2500 sq ft**
- Number of RainWise Rebates: **1**
- Calculate Rebate
- RainWise Rebate: **1**

**Notes:**

- A RainWise striving and rebate award is based on at least 400 gallons of water savings for each qualifying eligible rainwater capture device.
- Rebate award is based on the number of RainWise Striving devices installed on the property. The number of RainWise Striving devices installed on the property must be at least 400 gallons of water savings per year for each RainWise Striving device.
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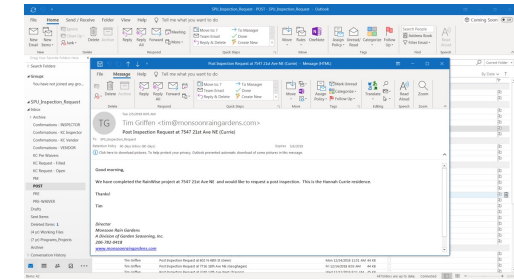
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## HOW TO SCHEDULE AN INSPECTION

 Schedule **Pre** Inspection.

[inspectionrequest@seattle.gov](mailto:inspectionrequest@seattle.gov)

- Site address & Owner Name
- Customer Understanding Form
- Infiltration Test (if applicable)
- Rebate Calculator
- Site Plan
- Contractor info, including cell phone number



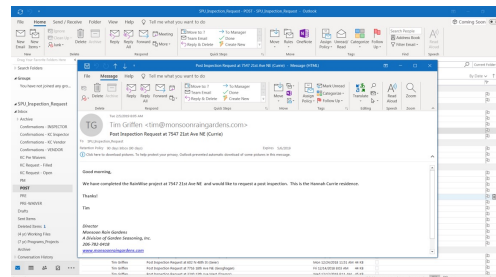
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## HOW TO SCHEDULE AN INSPECTION

### Schedule **Post** Inspection

[inspectionrequest@seattle.gov](mailto:inspectionrequest@seattle.gov)

- Site address & Owner Name
- Contractor info, including cell phone number



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## TAKE AWAYS

- Rebates take 4-8 weeks to process
- Be sure to check ALL paperwork for signatures or missing information before sending in document.
- You must schedule a pre inspection BEFORE you start the project.
- Respond as quickly as possible to any emails or calls about missing documents.
- Email me with any questions you may have: [tasha.bassett@seattle.gov](mailto:tasha.bassett@seattle.gov)

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## RAINWISE REBATES AND INSPECTIONS



Tasha Bassett  
Seattle Public Utilities  
Rebate Processor/Inspection Scheduler

Q&A